

INFORMATION ON CITIZEN 'S CHARTER IN RESPECT OF MECL

PREAMBLE

Mineral Exploration and Consultancy Limited (MECL) (Formerly Mineral Exploration Corporation Ltd.) is functioning under Ministry of Mines, Govt. of India with 100% Government of India holding, for systematic exploration of minerals "To Bridge the Gap between Initial Discovery of Mineral Prospect and its Eventual Exploitation". It is the only organization both in Government and in private sector, possessing entire spectrum of mineral exploration facilities under one roof. Since its inception in 1972, MECL has grown from strength to strength by adopting modern techniques of exploration and it has now emerged as the premier exploration agency in the country. The Company has its corporate office at Nagpur, Maharashtra, with a number of Zonal / Project offices located throughout the length and breadth of the country. The authorized capital is Rs. 125 crores.

Dedicated service of MECL in mineral exploration over three decades has resulted in updating mineral inventory of various minerals manifold and setting up of a number of mineral based industries and Companies in India. Since inception till date, it has completed over 1630 projects of detailed mineral exploration, mine development and 2,00,317 million tonnes of mineral reserves have been established. The exploration inputs are 13.15 million metres of drilling, 5.47 million metres of geophysical logging, 10,343 sq.km. of detailed geological mapping and topographical survey and 0.29 million metres of exploratory & developmental mining. Beside this more than 186 projects on remote sensing and environmental studies have also been completed.

The main strength of the company is its team of well-qualified and experienced exploration geologists, geophysicists, analytical chemists, drilling & mining engineers and surveyors supported by highly skilled, trained technical and scientific staff and state-of-art computer facilities.

CORPORATE SET UP

The Company's registered office is at Nagpur, Maharashtra State, India and manages its functions at projects, the main production centers, through a 2 tier system from the Corporate Office at Nagpur. Three Regional Maintenance Centers at Ranchi, Nagpur and Hyderabad are being operated to facilitate the prompt maintenance of plants and machineries deployed at various projects. Technical guidance to the projects, finalization and geological reports, close liaisoning with the clients and looking for new business opportunities in being carried out through the Offices located at Ranchi, Nagpur and Hyderabad. The commercial activities of the Company are promoted through Business Development Division at Central Head Quarter, Nagpur, in addition two small units located at Delhi and Kolkata are also looking for business opportunities.

VISION ~~2020~~ 2030

"To be the mineral explorer to the nation and beyond"

MISSION

"To provide high quality, cost effective and time bound geo-scientific services for exploration and exploitation of minerals".

OUR OBJECTIVES & WORK RESPONSIBILITIES

1. To plan, promote, organize and implement programme for the exploration of mineral resources land to perform such functions as the Central Government may from time to time, assign to the Company in connection with the exploration of the mineral resources in and outside the country.
2. To carry out geological, geochemical and geophysical surveys for exploration of minerals.
3. To carry out drilling land exploratory mining prospecting operations to prove land estimate the reserves of minerals.
4. To undertake, encourage and promote such other activities as may lead to the establishment of such reserves.
5. To carry out detailed exploration of mineral prospects by geological mapping, related geological studies, geophysical survey, exploratory mining, drilling and services, to carry out exploratory-cum-development mining for Central Govt. or on contract basis for other agencies so that the deposit when handed over to an exploiting agency, may without delay be capable of planned production and to carry out production activities on contract for any agency. The Company may obtain the advice of exploiting agency wherever required.
6. To prepare a feasibility report on a prospect in consultation with an exploiting agency.
7. To undertake contract jobs in various fields of mineral exploration techniques; to take up drilling and mining contracts for purposes other than mineral exploration on payment of scheduled rates.
8. To undertake contracts for mineral exploration outside India either for an Indian Company or a Foreign Company or Government on terms and conditions to be decided by the Central Government on merits of an individual.
9. For the transport land disposal of any quantity of mineral products won during exploration for purposes of scientific work without paying any royalty and for disposal of such production as may be incidental to mining to a Corporation, Government agency or State Government on payment of royalty by the actual user.
10. To offer consultancy services and/or undertake contract jobs in the field of environment studies and management, ground-water surveys, including construction of tube wells.
11. To offer consultancy services and/or undertake job contacts in electronic data processing services including training of personnel.
12. To offer consultancy services for obtaining prospecting license, mining lease, exploitation by mining and beneficiation for different types of mineral, rocks and ores.
13. To obtain prospecting license land mining lease for different types of minerals, rocks and ore in its own name in India and elsewhere or jointly with other parties and thereby enjoying the rights of holders of prospecting license and mining lease as permitted under statutes for the purpose of mining, quarrying, processing, mineral dressing, concentrating, beneficiating, extracting, improving, treating, smelting, refining, preserving, storing,

supplying, transporting, selling, distributing, trading, disposing land or doing business either individually and or jointly with other parties or by sub-leasing to other parties or by transferring the lease to other parties.

SERVICE PROVIDED TO CLIENT GROUPS

MECL has expertise and renders services in the following fields:

- Remote Sensing through Satellite Imagery.
- Regional and Detailed Geological Mapping.
- Topographic and Underground Survey.
- Exploratory Drilling upto 2000 metres.
- Drilling for Geo-thermal Energy and Geo-technical Studies.
- Surface and Borehole Geophysics.
- Exploratory Mining / Developmental Mining.
- Chemical, Mineralogical and Petrological Analysis.
- World Class IT Centre for Mineral Exploration.
- Mineral Deposit Assessment & 3-D Ore Body Modelling.
- Preparation of Pre-Feasibility Reports.
- Geo-technical and Geo-physical studies for Construction industry

GRIEVANCE REDRESSAL, GUIDANCE & HELP

In MECL, Public Grievances are being dealt based on the guidelines received from the Ministry from time to time. These grievances are being looked by the Director (Grievances), nominated by the Corporation. Presently Shri Surendra Singh Kshatriya, Director (Finance) has been nominated as Director (Grievances) by the Competent Authority. His Contact No. 0712-2510978, For further information on Public Grievances related to MECL, the same is made available at website <http://pgportal.gov.in>.

Citizen Charter:

Dr. Ch. Sreerama Murthy, General Manager (HR) has been nominated as the Nodal Officer w.e.f. 01.06.2014 and the same has been intimated to the Ministry along with the required details.